



NOTICE TO OUR CUSTOMERS

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As you are aware, the UK Government have advised that certain non-essential businesses close during the COVID-19 pandemic crisis. The sector in which Bairds Malt Limited operates has been defined as an essential processing service and we continue to operate with contingency measures currently in place.

First and foremost, the safety and wellbeing of our workforce is our top priority during the crisis and ensuring good standards are maintained to protect our team while continuing to work during this unprecedented time to support all our malt customers.

Our Pandemic contingency and trigger action planning began back in January with mitigation and management measures sequentially rolled out to our site teams since then.

In line with government guidance, we have implemented a number of measures to help mitigate the risk and for the protection of our workforce and continued plant operations, some examples being;

- Departmental impact analysis on various scenarios and outcomes developed with mitigation measures implemented.
- All staff that have the capability and can work from home have been moved to homeworking arrangements.
- Mental Health & Wellbeing support has been given to everyone who require it.
- Office space availability allocated to production to social distance from other workers.
- Task and shift rotation, including rest breaks to apply and maintain social distancing.
- Additional stocking of cleaning products and PPE for enhanced protection measures.
- Increased hygiene measures, principally increased regularity of cleaning.
- More flexibility on working hours for those with family commitments.
- Restrictions placed on all third-party access to site. At present only business critical third parties such as hauliers are permitted.
- Background COVID-19 health confirmations from all third parties prior to coming onto our sites.
- Policy implemented for Vulnerable Workers and arrangements for them.
- Delivery documentation is now electronic to mitigate cross contamination.

While our sites continue to operate at near capacity production levels, our Business Continuity Team meets daily to modify our contingency measures to respond to this crisis as effectively as we can. Should Production output significantly change at any time, we will contact our customers direct.

Stay safe everyone,

Roger Woodley
CEO, Bairds Malt Limited